

**POSTAL BALLOT FORM**

1. Name & Registered Address of the first named Shareholder :
2. Name(s) of the Joint Holder(s), (If any) :
3. Registered Folio Number/ DP ID No./Client ID No.\* :  
 \*(Applicable to investors holding Shares in dematerialized form)
4. Number of Share(s) held :
5. EVSN (E-Voting Sequence Number) : **150601002**

I/We hereby exercise my/our votes in respect of the Special Resolutions set out in the Notice dated 23rd May 2015 as set out below to be passed by means of Postal Ballot by sending my/our assent or dissent to the said Resolutions by placing the (v) mark at the appropriate box below (tick in both boxes for the same resolution, will render the ballot invalid) :

Sr. No.	Description	Type of Resolution	No. of Shares	(For) I/WE assent to the Resolution	(Against) I/WE dissent to the Resolution
(1)	Special Resolution u/s 13 of Companies Act 2013 for alteration in Object Clause of Memorandum of Association of the Company.	Special			

E-mail ID :

Place :

Date :

\_\_\_\_\_  
 Signature of the Member

**NOTE :**

- Please read the instructions printed overleaf before exercising your vote.
- Last Day for the receipt of Postal Ballot Forms by Scrutinizer is 05th July 2015.

## INSTRUCTIONS

1. A Member desirous of exercising vote by Postal Ballot should complete the Postal Ballot Form in all respects and send it after signature to the Scrutinizer in the attached self-addressed postage pre-paid envelope which shall be properly sealed with adhesive or adhesive tape. However, envelopes containing Postal Ballot Form, if sent by courier at the expense of the Member but using the postage pre-paid envelope will also be accepted.
2. The self-addressed envelope bears the name and address of the Scrutinizer appointed by the Board of Directors of the Company.
3. The Postal Ballot Form should be signed by the Member as per specimen signature registered with the Company/ Depository Participant. In case, shares are jointly held, this Form should be completed and signed (as per specimen signature registered with the Company) by the first named member and in his/her absence, by the next named member. Holders of Power of Attorney (POA) on behalf of the member may vote on the Postal Ballot mentioning the registration No. of the POA or enclosing an attested copy of POA. Unsigned Postal Ballot Form will be rejected.
4. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours (1700 hrs) on 5th July 2015. Postal Ballot Forms received after that date will be strictly treated as if reply from such member has not been received. The Members are requested to send the duly completed Postal Ballot Forms well before 5th July 2015 providing sufficient time for postal transit.
5. The voting shall be reckoned in proportion to a Member's share of the paid up equity share capital of the Company as on 29th May 2015.
6. In case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/Authority and preferably with attested specimen signature(s) of the duly authorized signatory(s) giving requisite authority to the person voting on the Postal Ballot Form.
7. Members are requested not to send any paper (other than the resolution/authority as mentioned under item Nos. 3 & 6 above) along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
8. The exercise of vote by Postal Ballot is not permitted through proxy.
9. There will be only one Postal Ballot Form for every folio / client ID irrespective of the number of Joint Member(s).
10. Incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected.
11. Members from whom no Postal Ballot Form is received or received after the aforesaid stipulated period shall not be counted for the purposes of passing of the resolution.
12. The Scrutinizer's decision on the validity of a Postal Ballot shall be final.
13. The result of the voting on the resolutions will be declared at the Corporate Office of the Company on 7th July 2015. The results will be informed to the stock exchanges and hosted on the Company's website [www.gravitaindia.com](http://www.gravitaindia.com) on the very day itself.
14. **The Company is pleased to offer e-voting facility as an alternative, for all the shareholders of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure of e-voting is enumerated in the Postal Ballot Notice.**
15. Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical postal ballot form will be treated as invalid.
16. The items of business covered by this Postal Ballot will not be transacted at any General Meeting even though Members who have not exercised their franchise through Postal Ballot might be present in person or through proxy at the meeting.
17. Any query in relation to the resolutions proposed to be passed by Postal Ballot may be addressed to The Company Secretary, Gravita India Limited, 402, Gravita Tower, A-27B, Shanti Path, Tilak Nagar, Jaipur - 302 004. Tel No. +91-141-4057800, Fax No. +91-141-2621491, Email: [companysecretary@gravitaindia.com](mailto:companysecretary@gravitaindia.com).